



SUE HENNESSEY

BILLING ADMINISTRATOR
ASSISTANT FIRM ADMINISTRATOR

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PROFESSIONAL EXPERIENCE

- Lawrence Kamin, LLC
 - Billing Administrator; 2020-Present
 - Assistant Firm Administrator, 2020-Present
 - Administrative Assistant, 1992-2020
- Katten, Muchin & Zavis
 - Administrative Assistant, 1989-1992

With over 25 years of experience serving in various administrative roles with Lawrence Kamin, Sue Hennessey currently serves as the Billing Administrator and Assistant Firm Administrator. Over her tenure, she has been responsible for managing a broad range of administration, finance, and accounting activities. In her current role, Sue's primary focus is on managing all aspects of client billing processes and systems to ensure monthly invoicing is completed on-time. Additionally, Sue works closely with the Firm Administrator to assist with the day-to-day operations of the firm, including facets of accounts payable and human resources.

Sue has served in progressive roles since joining Lawrence Kamin in 1992. She has played an instrumental part in the training of new employees, maintenance of the firm's e-filing accounts, and with the development and maintenance of the firm's offsite storage system. In her free time, Sue enjoys traveling with her husband and attending live theater, concerts and sporting events – especially Chicago Cubs games.