

# JESSICA HELLER

PARALEGAL



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#### PRACTICE AREAS

· Tax and Estate Planning

# **PROFESSIONAL AFFILIATIONS**

· Illinois Paralegal Association

# **PROFESSIONAL EXPERIENCE**

- · Latimer LeVay Fyock, LLC, Paralegal. Estates & Trusts. 2020-2021
- · Roetzel and Andress, LPA, Legal Assistant, Corporate & Transactional, 2019-2020
- · Peck Ritchey, LLC, Legal Assistant, Estate Planning and Probate Litigation, 2015-2019

#### **EDUCATION**

- · Saint Xavier University, M.B.A, Financial Fraud and **Examination Management**
- · Saint Xavier University, B.S., Finance and Marketing
- · Roosevelt University, Paralegal Certificate

### **COMMUNITY SERVICE**

· Mentor, Play Like a Girl!, 2020-Present

Jessica Heller is a skilled paralegal supporting Lawrence Kamin's Tax & Estate Planning practice group. With a proactive work style and broad experience in the areas of estate planning, probate and estate administration, Jessica delivers great value to the clients and attorneys she supports. Jessica's focus and skills also extend across our decedent estates, guardianships and trust administration practices.

Jessica understands the individual nature of client's needs and enjoys working with them throughout the progression of their legal matters. She plays an integral role on our team by assisting with the preparation of legal forms and documents, managing the transfer of assets to estates, trusts and beneficiaries, providing updates to clients regularly, and progressing matters toward completion.

Outside of the law firm, Jessica is actively pursuing a Juris Doctorate degree at the University of Chicago School of Law. In her free time. Jessica enjoys attending Chicago Cubs games at Wrigley Field and mentoring young adults with interests in the fields of Science, Technology, Engineering and Mechanics.

